## Policy for Nomination and Appointment of Unit/Leader Blue Caps to Serve in Oklahoma Disaster Relief

- 1. The DR Ministry Leader\*2 (and/or Associational leadership) should make the Unit Leader candidate (name- home phone cell phone- email address- church name) known to State Director. The Ministry Leader is expected to recommend candidates who have spiritual integrity, DR experience in the ministry he is asked to lead, strong leadership skills, and a commitment to safety. The candidate must be willing to make Disaster Relief a priority.
- 2. The nominated leader/Blue Cap must have a letter of recommendation from his pastor, and/or Associational Director of Missions if an Associational leader.
- 3. Instruct the candidate to download (or see that he has a copy of) the "Unit Director Training Manual". Download the Manual from <a href="https://www.okdisasterhelp/org">www.okdisasterhelp/org</a>
- 4. After the candidate has studied the "Unit Director Training Manual", the candidate will notify the Ministry Leader.
- 5. The Ministry Leader must validate by personal visit that the candidate has comprehended the contents of the "Unit Director Training Manual."
- 6. When the Ministry Leader is confident that the candidate is familiar with and will uphold the high standards prescribed in the Manual ("Unit Director Training Manual"), the Ministry Leader will then notify the State DR Director that this process has been completed and also notify the candidate.
- 7. After the leader/Blue Cap Candidate is approved by the State Director, the "blue cap" can be picked up from the State Director's office. Some Unit Leaders will not wear a Blue Cap.

Note: \*1..Blue Cap

\*2-State or Zone Ministry Coordinator (such as in Feeding, Mud-out, Chain Saw, Child Care, Assessment, etc.)